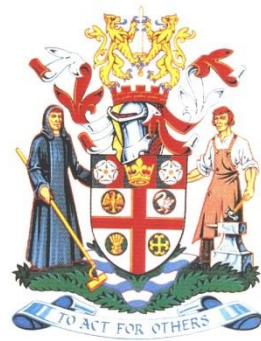


Selby District Council



Forward Plan of Key Decisions 1 November 2021 to 28 February 2022

This Forward Plan gives notice as requested by the Local Authorities (Executive Arrangements (Meetings and Access to Information) (England) Regulations 2012, of key decisions proposed to be made by the Council's Executive over the next four months and which decisions contain confidential or exempt information as defined in the Local Government Act 1972

Contact Information:

Democratic Services
Selby District Council
Civic Centre
Doncaster Road
Selby District Council
YO8 9FT

Email: democraticservices@selby.gov.uk

Tel: 01757 292207

Published on 6 October 2021

Selby District Council Executive

| Name | Role | Contact Details |
|-----------------------------|--|--|
| Councillor Mark Crane | Leader of the Council and Lead Member for Housing, Leisure, Strategic Matters, External Relations and Partnerships | mcrane@selby.gov.uk |
| Councillor Richard Musgrave | Deputy Leader of the Council and Lead Member for Place Shaping | rmusgrave@selby.gov.uk |
| Councillor Cliff Lunn | Lead Member for Finance and Resources | clunn@selby.gov.uk |
| Councillor Tim Grogan | Lead Member for Health and Culture | tgrogan@selby.gov.uk |
| Councillor David Buckle | Lead Member for Communities and Economic Development | dbuckle@selby.gov.uk |

Selby District Council Leadership Team

| Name | Role | Contact Details |
|------------------|---|---|
| Janet Waggott | Chief Executive | 01757 292001 / jwaggott@selby.gov.uk |
| Dave Caulfield | Director of Economic Regeneration and Place | 01757 292073 / dcaulfield@selby.gov.uk |
| Karen Iveson | Chief Finance Officer | 01757 292056 / kiveson@selby.gov.uk |
| Alison Hartley | Solicitor to the Council | 01757 292095 / ahartley@selby.gov.uk |
| Suzan Harrington | Director Corporate Services and Commissioning | sharrington@selby.gov.uk |

Definition of Key Decisions

In accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document serves as Selby District Council's notification of key decisions and private items. There is a legal requirement for local authorities to publish a notice setting out the key decisions and decisions which may be taken in private 28 clear days before such decisions are taken.

It contains details of decisions for the next four months and is supplemented by the publication of the agenda 5 clear working days before the meeting. It will be updated and published at the end of each month. All items listed on the attached Plan are key decisions and those which are private items are outlined as such.

A Key Decision is any decision which is financially significant for the service or function concerned because it relates to expenditure or savings of more than £150,000 or which will have a significant impact on people who live and work in an area covering two or more district wards.

If you would like further information on any of the items shown in this forward plan please contact the respective officer(s) for each item. Copies of, or extracts from the documents to be submitted to the decision maker may be obtained from the relevant Contact Officer listed in the table below or from Democratic Services, Selby District Council, Civic Centre, Doncaster Road, Selby, YO8 9FT following their publication. Other documents relevant to the matters to be considered may also be submitted to the decision maker and these can be obtained via the same process as mentioned above.

To make your views known on any of the items you may contact the Councillors shown; alternatively you may contact the officer(s) shown and he/she will ensure that a written note of your views is presented to the decision-maker before a decision is taken.

All meetings at which key decisions will be considered are open to the public, unless the subject matter is such that Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 allows the matter to be considered in private. For information about attending meetings or for a copy of the Forward Plan, please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk. A copy is also available at the Council's website, www.selby.gov.uk

In relation to **private meetings**, the reason an item is expected to be covered in private will be identified in accordance with the exempt information categories which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 as amended):

| Paragraph | Category/explanation |
|------------------|--|
| 1 | Information relating to any individual. |
| 2 | Information which is likely to reveal the identity of an individual. |
| 3 | Information relating to the financial or business affairs of any particular person. (Including the authority holding that information) |
| 4 | Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. |
| 5 | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. |
| 6 | Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment. |
| 7 | Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime. |

The document sets out the items which are to be covered in private at the below meetings. Any representations as to why the item should not be covered in private should be sent to Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council's response to any such representations.

Important Note

This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the regulations as to urgent decisions.

| Likely Date of Decisions | Decision Maker | Title of Decision/Item | Description of Decision | Documents to be submitted to the Decision Maker | Public/Private | Lead Councillor | Lead Officer/Report Author |
|--------------------------|--|---|---|--|--|---|---|
| Oct 2021 | Head of Commissioning, Contracts & Procurement | Award of contract for a Capital Voids Programme and associated works | To award the contract for completion of works to capital improvement voids and associated works in Council owned properties. | Report of the Head of Commissioning, Contracts and Procurement | Open | Councillor Mark Crane mcrane@selby.gov.uk | Keith Cadman kcadman@selby.gov.uk |
| Oct 2021 | Chief Executive | Purchase of 22 Section 106 properties in Selby | To purchase affordable homes for affordable housing. | Business Case | Fully Exempt - Private as per Paragraph 3 of Schedule 12A of the LGA 1972 - commercially sensitive information | Councillor Mark Crane mcrane@selby.gov.uk | June Rothwell jrothwell@selby.gov.uk |
| 7 Oct 2021 | Executive | Selby Station Gateway: Land Acquisition and Project Delivery | Agree actions relating to: land acquisition required to deliver the Transforming Cities Fund (TCF) project and regeneration of the station area and; updated delivery strategy and actions for TCF and wider station area regeneration. | Report of the Head of Economic Development and Regeneration | Part Exempt - Private as per Paragraph 3 of Schedule 12A of the LGA 1972 - commercially sensitive information | Councillor David Buckle dbuckle@selby.gov.uk | Julian Rudd jrudd@selby.gov.uk |
| Oct 2021 | Head of Operational Services | Award of contract for fire safety and communal area refurbishment works | To award the contract for fire safety and communal area refurbishment works. | Report of the Head of Commissioning, Contracts and Procurement | Open | Councillor Mark Crane mcrane@selby.gov.uk | June Rothwell jrothwell@selby.gov.uk |
| 11 Nov 2021 | Executive | Town Centre Legacy Projects Grant Framework | To approve the new grant framework and process for town centre revitalisation. | Report of the Head of Economic Development and Regeneration | Open | Councillor David Buckle dbuckle@selby.gov.uk | Stephanie Dick sdick@selby.gov.uk |
| 9 Dec 2021 | Executive | Financial Results and Budget Exceptions Report Q2 2021-22 | To consider the Financial Results and Budget Exceptions Report for Quarter 2 - 2021-22. | Report of the Chief Finance Officer | Open | Councillor Cliff Lunn clunn@selby.gov.uk | Karen Iveson kiveson@selby.gov.uk |
| 9 Dec 2021 | Executive | Treasury Management Q2 2021-22 | To consider the Treasury Management Report for Quarter 2 - 2021-22. | Report of the Chief Finance Officer | Open | Councillor Cliff Lunn clunn@selby.gov.uk | Karen Iveson kiveson@selby.gov.uk |
| 9 Dec 2021 | Executive | Housing Revenue Account Business Plan 2020-25 (2021-22 Review) | To approve the first review of the Housing Revenue Account Business Plan 2020- | Report of the Head of Operational Services | Open | Leader of the Council | June Rothwell jrothwell@selby.gov.uk |

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| | | | 25, along with the associated financial modelling. | | | | |
| 9 Dec 2021 | Executive | Disabled Facilities Grant (Adaptations) Policy 2021 | To approve the draft new policy for consultation, to return to the Executive for final approval. | Report of the Head of Operational Services | Open | Leader of the Council | June Rothwell jrothwell@selby.gov.uk |
| 9 Dec 2021 | Executive | Private Sector Housing Assistance Policy 2021 | To approve the draft new policy for consultation, to return to the Executive for final approval. | Report of the Head of Operational Services | Open | Leader of the Council | June Rothwell jrothwell@selby.gov.uk |
| 9 Dec 2021 | Executive | Collection of Housing Management related policies (Pets, Compensation, Decant, Decoration Allowance and Recharge Policies) | To approve the individual Housing Management policies for use. | Report of the Head of Operational Services | Open | Leader of the Council | June Rothwell jrothwell@selby.gov.uk |
| 9 Dec 2021 | Executive | Draft Revenue Budget and Capital Programme 2022-23 and Medium Term Financial Plan | To consider the draft Revenue Budget and Capital Programme for 2022-23 and Medium Term Financial Plan. | Report of the Chief Finance Officer | Open | Lead Executive Member for Finance and Resources | Karen Iveson kiveson@selby.gov.uk |
| 9 Dec 2021 | Executive | Extension of Better Together Legal Shared Service to April 2023 | To consider and agree the extension of the Better Together Legal Shared Service to April 2023. | Report of the Solicitor to the Council | Open | Leader of the Council | Alison Hartley ahartley@selby.gov.uk |
| Dec 2021 | Head of Commissioning, Contracts & Procurement | Award of contract for legionella monitoring and remedials | To award a one-year contract for legionella monitoring and remedials. | Report of the Head of Commissioning, Contracts and Procurement | Open | Councillor Tim Grogan tgrogan@selby.gov.uk | June Rothwell jrothwell@selby.gov.uk |
| Jan 2022 | Head of Operational Services | Award of contract for electrical testing and remedial works | Award of contract for electrical testing and remedial works. | Report of the Head of Commissioning, Contracts and Procurement | Open | Councillor Tim Grogan tgrogan@selby.gov.uk | June Rothwell jrothwell@selby.gov.uk |
| 10 Feb 2022 | Executive | Financial Results and Budget Exceptions Report Q3 2021-22 | To consider the Financial Results and Budget Exceptions Report for Quarter 3 - 2021-22. | Report of the Chief Finance Officer | Open | Councillor Cliff Lunn clunn@selby.gov.uk | Karen Iveson kiveson@selby.gov.uk |
| 10 Feb 2022 | Executive | Treasury Management Q3 2021-22 | To consider the Treasury Management Report for Quarter 3 - 2021-22. | Report of the Chief Finance Officer | Open | Lead Executive Member for Finance and Resources | Karen Iveson kiveson@selby.gov.uk |

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| 10 Feb 2022 | Executive | Proposed Revenue Budget and Capital Programme 2022/23 and Medium Term Financial Plan | To consider the Proposed Revenue Budget and Capital Programme 2022/23 and Medium Term Financial Plan. | Report of the Chief Finance Officer | Open | Lead Executive Member for Finance and Resources | Karen Iveson kiveson@selby.gov.uk |
| 10 Feb 2022 | Executive | Treasury Management Strategy 2022-23 | To consider the Treasury Management Strategy for 2022-23. | Report of the Chief Finance Officer | Open | Lead Executive Member for Finance and Resources | Karen Iveson kiveson@selby.gov.uk |